

## **SECONDARY UNIT EXECUTIVE MEETING**

### **MINUTES**

**DATE:** Tuesday, March 19, 2019

**PLACE:** Unit Office, Barrie

**ATTENDANCE:** Allyn Janicki, Terry Beaumont, Jason Janisse, Michele MacDonald, Carlo Palermo, Anne O'Neill-Bradt, Greg Quinn, Wade Tower, Steven Zawacki, Dino Zorzi.

#### **CALL TO ORDER:**

The Secondary Unit Executive Meeting was called to order at 1 p.m. with the reading of the OECTA Prayer and Pledge.

#### **APPROVAL OF AGENDA:**

**MOTION:** That the Agenda for the March 19, 2019 Secondary Unit Executive Meeting be approved.

Wade Tower  
Carlo Palermo  
**Carried.**

#### **CONFIRMATION OF MINUTES:**

**MOTION:** That the Minutes of the February 19, 2019 Secondary Unit Executive Meeting be approved.

Michele MacDonald  
Jason Janisse  
**Carried.**

#### **BUSINESS ARISING:**

There was no business arising from the previous minutes.

#### **REPORTS:**

President: (A. Janicki)

The Provincial AGM resolutions that were passed which directly will affect our local unit were the Occasional Teachers Bargaining Unit resolutions. There will be changes made to the Provincial Handbook and there will also need to be changes to our local Unit By-Laws as well. The Occasional Teachers' President will be looking at the local Unit By-Laws to make suggestions to be included with the other changes that will be presented at the May General Meeting.

There were several special guest speakers at the AGM including Prime Minister Trudeau and the Minister of Education. There were several union speakers - CTF, OTF, CLC and OFL.

All members should have received announcements over the March Break pertaining to the government's proposed cuts to education which will affect everyone across the province. Locally there is a potential over the next four years that there will be a reduction of approximately 100 jobs. Members are being encouraged to sign up to both the Provincial and local websites to make sure they are receiving valuable updates.

The Unit's Retirement Workshop scheduled for April 6<sup>th</sup> is now full and a waiting list has been started.

The President asked the Executive members whether or not there is a need to start a Unit Twitter and Facebook page for communications. The providers of the Unit website are maintaining Twitter and Facebook for the Elementary Unit, however, the Executive members felt there wasn't a need to have a separate Twitter and Facebook page for Secondary members. Any information that needs to be shared can be added on the existing service.

Staffing timelines information was sent to schools in January and the process will be commencing in the coming weeks.

The Annual Offence Declarations process will begin on March 25<sup>th</sup> and need to be completed by April 12<sup>th</sup>.

The Unit has received a request for the annual Graduation Award from St. Joseph's High School. The following motion was presented:

**MOTION:** That the Secondary Unit provide an Education Award in the amount of \$500.00 for a graduating student from St. Joseph's High School.  
Anne O'Neill-Bradt  
Terry Beaumont  
**Carried.**

The Unit has received a request from the organizers of the Jean Vanier Relay for Life fund raising event. The following motion was presented:

**MOTION:** That the Secondary Unit provide support for the Jean Vanier High School Relay for Life event in the amount of \$200.00.  
Greg Quinn  
Dino Zorzi  
**Carried.**

The following Individual P.D. Assistance requests were move 'en bloc':

**MOTION:** That Individual P.D. Assistance, up to the maximum amount, be approved for David Donato to attend the O.B.E.A. Conference on May 2, 3, 2019. ....3

**MOTION:** That Individual P.D. Assistance, up to the maximum amount, be approved for Richard Koson to attend the Celebrating Linguistic Diversity Conference on May 2, 3, 2019.

Wade Tower

Steven Zawacki

**Carried.**

Finance: (W. Tower)

**MOTION:** That the expenses for February 2019 in the amount of \$14,411.00, as outlined in the attachment to the Agenda, be approved.

Wade Tower

Carlo Palermo

**Carried.**

Collective Bargaining: (A. Janicki)

No report.

Health and Safety: (J. Valiquette)

The President spoke with representatives from Provincial Office regarding the next steps to be taken to address the Risk Re-Assessment concerns. The Elementary Representative of the Joint Health and Safety Committee will be contacting the Ministry of Labour (MOL) to report a complaint and it is hoped that the MOL will provide a protocol on what the trigger is to implement a Risk Re-Assessment.

The Board's Fit For Duty Policy has incorrect information regarding the duties of a Teacher In Charge. This has been pointed out to the Board for correction.

Human Rights: (A. O'Neill-Bradt)

The committee met to discuss this year's Walk for Social Justice which will be held during Catholic Education Week and the week after. Information has been sent out to schools and the poster contest has begun.

Political Action: (M. MacDonald)

The Chair provided highlights of current political items of interest which includes: the fall Federal Election campaign from the CLC will be dealing with Pharmacare; a Power of Many Conference on March 25<sup>th</sup>; CLC is asking Labour Councils to reach out to Municipal Councillors to engage in discussions regarding Pharmacare; OFL courses being offered; Tiny Township has agreed to not expand the gravel pit operation that has an impact on the Aquifer - people are asked to contact the MPPs to have them oppose any changes that could impact the Aquifer; Gilbert Centre offering a workshop for seniors on April 24<sup>th</sup> addressing LGBTQ; Health and Safety training courses being offered.

The Unit is eligible to have four representatives on the local Barrie and District Labour Council. Meetings are held every third Tuesdays of each month and if interested in being a delegate, members should give their name to the President. The President and Immediate Past President are already delegates.

## **SECONDARY UNIT EXECUTIVE MEETING**

**MINUTES**

Tuesday, March 19, 2019

Page 4

Labour Management Committee: (A. Janicki)

The Labour/Management Committee met just prior to the March Break. Discussions included engage and transform update; phone system upgrade; Fit For Duty; day 20 enrolment; Chairperson job description; attendance management; medical absences and communication from school; concerns brought forward from sports coaches regarding concussion protocol.

Professional Development: (T. Pedersen)

The Committee will meet with the Board on April 4<sup>th</sup> to discuss next year's PA Day activities.

The local PD opportunities that have been set are Mental Health and Wellness which was scheduled for April 8<sup>th</sup> however has to be rescheduled due to the presenter; and Digital Assessment Tools which is scheduled for April 30<sup>th</sup>. Information will be sent out to members about the change to the first session and for sign-up to the second session.

Provincial is offering on-line courses - Office Hours using WebX and Mini Courses that cost \$50 for 25 hours. Topics for the Mini Courses include: Planning for Students with Autism; Learning to Assess and Evaluate; D2L 101; Classroom Management.

### **CORRESPONDENCE:**

1. Smith/Boomhower - thank you for memorial donation.

### **NEW BUSINESS:**

There was no new business presented.

### **NEXT EXECUTIVE MEETING:**

**TUESDAY, APRIL 9, 2019**

Unit Office, Barrie

4:30 p.m.

### **NEXT REPRESENTATIVES MEETING:**

**THURSDAY, APRIL 25, 2019**

Unit Office, Barrie

4:30 p.m.

### **NEXT GENERAL MEETING:**

**TUESDAY, MAY 7, 2019**

Unit Office, Barrie

4:30 p.m.

### **ADJOURNMENT:**

**MOTION:** That the Secondary Unit Executive Meeting be adjourned at 2:10 p.m.  
Carlo Palermo  
Michele MacDonald  
**Carried.**

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Allyn Janicki  
President

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Steven Zawacki  
Recording Secretary