

SECONDARY UNIT EXECUTIVE MEETING

MINUTES

DATE: Tuesday, November 13th, 2018

PLACE: Unit Office, Barrie

ATTENDANCE: Allyn Janicki, Terry Beaumont, Anne O'Neill Bradt, Greg Quinn, Wade Tower, Steven Zawacki, Dino Zorzi, Michele MacDonald.
Regrets: Jason Janisse, Carlo Palermo.

CALL TO ORDER:

The Secondary Unit Executive Meeting was called to order at 5:06 p.m. As the reading of the OECTA Prayer and Pledge took place at the beginning of the General Meeting, it was not repeated.

APPROVAL OF AGENDA:

MOTION: That the Agenda for the November 13, 2018 Secondary Unit Executive Meeting be approved.

Terry Beaumont
Anne O'Neill Bradt
Carried.

CONFIRMATION OF MINUTES:

MOTION: That the Minutes of the October 9, 2018 Secondary Unit Executive Meeting be approved.

Dino Zorzi
Steven Zawacki
Carried.

BUSINESS ARISING:

There was no business arising from the previous minutes.

REPORTS:

President: (A. Janicki)

The President provided a report of the discussions from the fall Council of Presidents. Items included a new member data base; FemPower conference; a draft of priorities for 2019-2020; Units will need to under mandatory bi-annual health and safety inspections; Mental Health First Aid to be offered to unit release officers; a review of the financial audit; a report from the OTF table officer; LTD cost review. Another item discussed at the COP was reported in-camera.

MOTION: That the Secondary Unit Executive Meeting move in-camera at 5:15 p.m. to discuss Council of President's report.
Dino Zorzi
Steven Zawacki
Carried.

MOTION: That the Secondary Unit Executive Meeting rise from the in-camera session at 5:35 p.m. with no report.
Greg Quinn
Michele MacDonald
Carried.

The President asked the Executive who was interested in attending this year's Provincial AGM. The Unit is planning on hiring a coach bus to transport delegates. Anyone not wishing to take the bus will be reimbursed for their mileage. The Fairmont has offered an special rate for anyone who wishes to stay after the AGM.

The CTF Women's Symposium and the International Women Deliver Conference is scheduled for the first week of June (3-6) in Vancouver. Provincial is sponsoring delegates to attend and reached out to Unit Presidents to seek delegates.

The Unit is once again participating in Movember with the end of the month social scheduled for Thursday, November 29th at Redline Brewery.

The President is currently going to the schools for visits. There are only two locations left for visits which will be completed before the end of November.

Provincial Office has sent out a job posting for the General Secretary position.

The President is still working on having members sign up to the Unit website for email addresses to facilitate local communications.

The President received information from the Board's Attendance Management representative that there were two members who had been entered into the attendance management process. She indicated to the representative that the two members involved were away on a medically supported leave. The process was promptly discontinued.

The following Individual P.D. Assistance requests were presented:

MOTION: That Individual P.D. Assistance, up to the maximum amount, be approved for Paige Forsyth to attend the C.S.C.O. Conference on February 27-March 1, 2019.
Anne O'Neill Bradt
Dino Zorzi
Carried.

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MOTION: That Individual P.D. Assistance, up to the maximum amount, be approved for James Hiltz to attend the Private Instruction with Dr. Brendan Calwell on November 30-December 1, 2018.

Michele MacDonald
Wade Tower

Carried.

MOTION: That Individual P.D. Assistance, up to the maximum amount, be approved for Amy Walmsley to attend the Ontario Student Leadership Conference on November 4-6, 2018.

Steven Zawacki
Greg Quinn

Carried.

Finance: (W. Tower)

MOTION: That the expenses for October 2018 in the amount of \$7,053.00, as outlined in the attachment to the Agenda, be approved.

Wade Tower
Anne O'Neill Bradt

Carried.

Collective Bargaining: (A. Janicki)

No report.

Health and Safety: (J. Valiquette)

The President and the Joint Health and Safety Representative attended Provincial's Health and Safety Regionals. Topics discussed included Risk Re-assessment and the Parmar arbitration decision. This arbitration decision has been relayed to the Director as it details the requirements for sharing of violent incidents through the Health and Safety Committee.

The Health and Safety Officer indicated that Principals and Vice-Principals are now being trained on using the on-line reporting tool.

The Board has developed a draft of a 'Fit for Duty Policy' which has been forwarded to Provincial for their review.

The Board met with the Ministry of Labour regarding the process to be followed for Risk Re-Assessment. It seems there is a conflict of information being provided to the Board and the Unit President.

Human Rights: (A. O'Neill-Bradt)

The Chair spoke to Stephanie Maher at the Board Office to discuss Catholic Education Week activities.

Political Action: (M. MacDonald)

The Chair indicated that there was poor voter turnout for the recent municipal elections.

The Elementary and Secondary Unit and OSSTF are hosting a Trustee Meet and Greet on November 21st.

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Labour Management Committee: (A. Janicki)

The recent Labour/Management Committee meeting discussions included attendance management; Health and Safety accountability; interim reporting problems; travelling Careers and Civics; conflict management during parent/teacher meetings; communication policy which seems to be non-existence; field trips; cell phones and board devices in the classroom; SERT issued due to shortage of EA's; mandatory food handling training.

The next meeting is scheduled for December 12th.

Professional Development: (T. Pedersen)

There Unit received two committee application forms for participation on the P.D. Committee. The following motion was presented:

MOTION: That Serena Macfie and Karen Stys-Hewill be approved as members of the Professional Development Committee for the 2018-2019 school year.

Anne O'Neill Bradt

Dino Zorzi

Carried.

CORRESPONDENCE:

1. OTF Interaction.

NEW BUSINESS:

There was no new business presented.

NEXT EXECUTIVE MEETING:

TUESDAY, DECEMBER 11, 2018

The Crazy Fox Bistro (Lunch first meeting to follow)

12:30 p.m.

NEXT GENERAL MEETING:

MONDAY, MARCH 4, 2019

Unit Office, Barrie

4:30 p.m.

ADJOURNMENT:

MOTION: That the Secondary Unit Executive Meeting be adjourned at 6:32 p.m.

Steven Zawacki

Greg Quinn

Carried.

Allyn Janicki
President

Steven Zawacki
Recording Secretary