

## **SECONDARY UNIT EXECUTIVE MEETING**

### **MINUTES**

**DATE:** Tuesday, September 11, 2018

**PLACE:** Unit Office, Barrie

**ATTENDANCE:** Allyn Janicki, Terry Beaumont, Jason Janisse, Michele MacDonald, Anne O'Neill Bradt, Greg Quinn, Wade Tower, Randy Zawacki, Steven Zawacki, Dino Zori.

#### **CALL TO ORDER:**

The Secondary Unit Executive Meeting was called to order at 4:39 p.m. with the reading of the OECTA Prayer and Pledge.

#### **APPROVAL OF AGENDA:**

**MOTION:** That the Agenda for the September 11, 2018 Secondary Unit Executive Meeting be approved.

Dino Zorzi  
Greg Quinn

**Carried.**

#### **CONFIRMATION OF MINUTES:**

**MOTION:** That the Minutes of the June 5, 2018 Secondary Unit Executive Meeting be approved.

Wade Tower  
Terry Beaumont

**Carried.**

#### **BUSINESS ARISING:**

There was no business arising from the previous minutes.

#### **REPORTS:**

President: (A. Janicki)

The President provided an update on the staffing process. A total of 12 new permanent members have been hired for this school year and there has been an additional six cross panel transfers. There is a potential that there may be three more teachers hired.

The New Members/Staff Reps Meeting and Dinner is scheduled for Thursday, October 4<sup>th</sup>. Any Executive member who is interested in attending were asked to let the President know.

The President will be moving to full utilization of the Unit's website and encouraging all secondary members to begin using the email that is provided through our service as this will be the primary method to communicate with the membership. This is especially critical if there should be any sort of dispute that will cause a disruption of Board accessed communication. Anyone who doesn't already have a log-in access to the Unit's website will be directed to contact the President in order to set-up their email accounts.

This year's Provincial Beginning Teachers Conference is scheduled for October 17<sup>th</sup> and 18<sup>th</sup>. The Secondary Unit is eligible to send three delegates to the conference. Information has been sent out to members and two people have registered so far.

This year the OECTA Leadership Training will be a non-foundational year with only specialized courses being offered. The application process opens on October 9<sup>th</sup> with the deadline of October 25<sup>th</sup>. The courses are scheduled to be held on February 7<sup>th</sup> and 8<sup>th</sup> and April 4<sup>th</sup> and 5<sup>th</sup>.

Provincial Office has offered to co-sponsor radio advertisements for the upcoming World Teachers Day. Elementary and Secondary have combined in the past to maximize the advertisement potential. The following motion was presented:

**MOTION:** That the Secondary Unit sponsor radio advertisements for World Teachers Day in conjunction with the Elementary Unit, amount not to exceed \$600.00.

Terry Beaumont  
Jason Janisse

**Carried.**

The United Way of Simcoe Muskoka Labour Breakfast is scheduled for October 12<sup>th</sup>. Guest Speaker is Hassan Yussuf, President of the CLC. In the past the Unit has purchased tickets. The following motion was presented:

**MOTION:** That the Secondary Unit purchase two tickets for the United Way Simcoe Muskoka Labour Breakfast.

Jason Janisse  
Anne O'Neill Bradt

**Carried.**

The President indicated that the Unit will be continuing it's participation in the Barrie and District Labour Council. The following motion was presented to approve the annual dues:

**MOTION:** That the Secondary Unit continue to participate in the Barrie and District Labour Council for the 2018-2019 school year, and membership dues in the amount of \$0.25/member, be approved.

Dino Zorzi  
Greg Quinn

**Carried.**

The President reported that the Board's Attendance Management process has been re-issued. The Attendance Management document is posted on the Board's website. The President has expressed concerns regarding the document and will follow-up with the Superintendent. All members have been reset to zero. Anyone who finds themselves falling into the attendance management process must make the President aware.

The appointment of Committee Chairpersons is generally done at the September Executive Meeting, however the President asked that the process be moved to the October Executive Meeting to allow for clarification of occasional teachers status and to attempt to solicit involvement from the membership at large. The one appointment that was presented was for the representative to the Joint Health and Safety Committee. The following motion was presented:

**MOTION:** That the John Valiquette be appointed as Secondary Representative on the Joint Health and Safety Committee for the 2018-2019 school year.

Steven Zawacki  
Wade Tower  
**Carried.**

The Unit has received a request from the organizers of the Provincial AGM North and East Hospitality for support for the Sunday night Band. The following motion was presented:

**MOTION:** That the Secondary Unit provide support in the amount of \$100.00 for the 2019 Sunday Night AGM Hospitality band.

Terry Beaumont  
Jason Janisse  
**Carried.**

The Unit provides an annual sponsorship of a child through Plan International. The Executive was asked if the practice could be continued. The following motion was presented:

**MOTION:** That the Secondary Unit continue to sponsor a child through the "Plan" in the amount of \$504.00.

Anne O'Neill Bradt  
Dino Zorzi  
**Carried.**

The President received information regarding a student, Lucas Barcelos, from St. Joan of Arc High School who is battling a rare form of cancer. The Executive was asked if there is a process for providing donations for students. The discussion concluded that there isn't anything in the Unit By-Laws to address such support.

The following Individual P.D. Assistance request was presented:

**MOTION:** That Individual P.D. Assistance, up to the maximum amount, be approved for Karen Stys-Hewitt to attend the Reading For The Love Of It Conference on February 2019.

Greg Quinn  
Steven Zawacki  
**Carried.**

Finance: (W. Tower)

**MOTION:** That the expenses for June 2018 in the amount of \$17,001.00, as outlined in the attachment to the Agenda, be approved.

Wade Tower  
Terry Beaumont

**Carried.**

**MOTION:** That the expenses for July 2018 in the amount of \$10,421.00, as outlined in the attachment to the Agenda, be approved.

Wade Tower  
Jason Janisse

**Carried.**

**MOTION:** That the expenses for August 2018 in the amount of \$20,371.00, as outlined in the attachment to the Agenda, be approved.

Wade Tower  
Anne O'Neill Bradt

**Carried.**

A copy of the Preliminary Budget for 2018-2019 was provided for the Executive to review. As a result of this review the following motion was presented to change one of the budgeted amounts:

**MOTION:** That the amount in EA 2 - Bank Charges be reduced to \$150.00. The remaining \$350.00 is to be added to EA 1 - Provincial A.G.M.

Anne O'Neill Bradt  
Dino Zorzi

**Carried.**

**MOTION:** That the Secondary Unit Preliminary Budget for 2018-2019 be approved as amended.

Wade Tower  
Greg Quinn

**Carried.**

Collective Bargaining:

No report. There are no grievances to report.

Health and Safety:

There is a new automated reporting tool that is to be used for Safe Schools reporting. This will hopefully be up and running for the end of October.

The Barrie and District Labour Council is sponsoring a two day Health and Safety module on October 19<sup>th</sup> and 20<sup>th</sup>. More information will follow.

Human Rights:

No report.

Political Action:

No report.

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### Labour Management Committee: (A. Janicki)

A new Superintendent has been appointed to sit on the committee. The Labour Management Committee met with the Board in August to review staffing. The Committee also met with the Board this morning and reviewed staffing. The other discussions included the framework for Learning Commons; problems with Mark Book; emergency lesson plans. The Engage and Transform program is being delayed for one year.

The next meeting is scheduled for November 6<sup>th</sup>.

### Professional Development:

Two summer P.D. sessions were held at the Unit Office at the end of August.

### **CORRESPONDENCE:**

1. Thank you: Grad Awards: Patrick Fogarty, St Theresa's (Katrina Gowan), St. Peter's, Amelia Davis, Angelique Oliveira; Donations: St. Peter's Relay for Life 2018; Retirement: Darren Martel JVA, Greg Clarke.
2. Newsletters: Employment Law Today July 18, August 15, August 29.; Good Work News June 29<sup>th</sup>.

### **NEW BUSINESS:**

There was no new business presented.

### **NEW MEMBERS/STAFF REPS MEETING:**

**THURSDAY, OCTOBER 4<sup>th</sup> 2018**

Unit Office

4:30 p.m.

### **NEXT GENERAL MEETING:**

**TUESDAY, OCTOBER 9<sup>th</sup> 2018**

Unit Office

4:30 p.m.

### **NEXT EXECUTIVE MEETING:**

**TUESDAY, OCTOBER 9<sup>th</sup> 2018**

Immediately following the General Meeting

### **ADJOURNMENT:**

**MOTION:** That the Secondary Unit Executive Meeting be adjourned at 6:10 p.m.

Jason Janisse

Anne O'Neill Bradt

**Carried.**

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Allyn Janicki  
President

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Steven Zawacki  
Recording Secretary