



## ELEMENTARY UNIT

Memo # 8

Date: November 9, 2015

To: Reps/Executive/Members

From: Joe Martone, President

Re: Parent Teacher Conferences; \*NEW\* Subsidized OECTA Math AQ & Information and Computer Technology in Instruction AQ

### Parent Teacher Conferences

The Board's expectation is that every teacher is to make himself or herself available at least one evening a school year to meet with parents to discuss their child's progress. The evening that has been identified as the preferred date this year is the evening prior to the PA day for reporting to parents - Thursday, November 19<sup>th</sup>. The expectation is that we are available to meet with parents until 8:30 PM that evening.

As always, given that the sole purpose of the November 20<sup>th</sup> P.A day is for reporting to parents, the entire day (minus your lunch time and prep period) should be left open for conferences. Any time that is not assigned to a conference on that P.A. day is 100% teacher directed.

If there is an emergency that arises that will prevent you from being able to attend the identified evening set for conferences, then you have an obligation to communicate this to your administration and you will have to schedule alternative, mutually agreed times to meet with the remaining parents who are unable to come in on the P.A. day. Also, you should communicate these alternate arrangements to your Principal.

### \*NEW\* Subsidized OECTA Math AQ & Information and Computer Technology in Instruction AQ



Improve your confidence in math and technology instruction, by taking the new subsidized OECTA Information and Computer Technology in Instruction AQ or an OECTA Math AQ course.

Both of these subsidized OECTA AQ courses run from January 4, 2016 to March 11, 2016.

The course fee is \$600, but thanks to a Ministry of Education grant, successful participants will be eligible for a tuition subsidy of **\$450** – bringing the **course fee down to just \$150!** Subsidies will be issued upon successful completion of the course.

Register now for these AQ courses by logging in the Members Section of the OECTA website. Don't miss out on this fantastic opportunity.... [www.oecta.on.ca](http://www.oecta.on.ca)

**If you have any concerns, please contact the Unit office at 705-322-9625 or 1 800 558 4815  
Thank you for sharing this information with OECTA members.**