

Memo #4

Date: September 19, 2017

To: Executive/Members

Re: **IEP and Reporting; Black Out Dates; Change to Osteopath Benefit Coverage; World Teachers' Day**

IEP and Reporting

On June 29, the Ministry of Education released a memo to school boards, clarifying direction about reporting and subsequent updating of an IEP in elementary schools.

Given that an IEP must be created within 30 days of the start of the school year/semester or program, teachers, in elementary schools, were meeting with parents to provide the IEP and then immediately reporting on it. There was little time to implement the IEP, prior to the fall reporting period.

The IEP, created within the first 30 instructional days of each new school year, serves as the required reviewing and updating of the first reporting period for the elementary progress report. The IEP will continue to be reviewed and updated as necessary and as a minimum, once per reporting period (January/February and June reports).

Given this revised direction, elementary teachers will only need to update the IEP in the January/February and June reporting periods, thereby reducing some duplication and unnecessary paperwork.

Black Out Dates

The following are the Black Out Dates for the upcoming school year.

Progress Report: October 27th to November 2nd, reports to the office November 3rd.

Parent-Teacher Interviews: Thursday, November 16th (evening) and November 17th (PA Day)

Term One: February 2nd to February 8th, reports to the office February 9th.

PA Day to work on reports, February 2nd.

Reports sent home on February 21st.

Final Report: June 1st to June 8th, reports to the office June 8th.

PA Day to work on reports, June 1st.

Reports sent home on June 25th.

Change to Osteopath Benefit Coverage

Manulife recently conducted an extensive review of the osteopath associations listed below. This type of review is common practice for insurance companies, as they are always working to ensure the highest level of member health and financial protection.

The six osteopathic associations below **do not** meet the administrative standards as required by Manulife, that are comparable to other paramedical providers governed by provincial bodies. As a result, effective November 1, 2017, Manulife will no longer recognize the following associations and member practitioners:

- **Ontario Osteopathic and Alternative Medicine Association**
- **Ontario Association of Certified Osteopaths and Acupuncturists**
- **Ontario Association of Osteopathy and Natural Medicine**
- **Ontario Association of Osteopathic Practitioners**
- **Ontario Professional Association of Osteopathic Medicine**
- **Society of Osteopaths of Canada / Society of Osteopaths of Quebec**

This decision is not intended to call into question the conduct of any individual osteopath. However, if you or an eligible family member uses the services of an osteopath registered with any of these associations after October 31, 2017, claims will be ineligible for reimbursement.

We are providing this information in advance of November 1, 2017 so you have an opportunity to confirm if your osteopath is registered with a recognized osteopathic association, and to make alternative arrangements for services if required. **To confirm that your osteopath belongs to an association that meets Manulife's administrative standards, please contact OTIP Benefit Services at 1-866-783-6847 with the name of your osteopaths' association.**

Claims between September 15 and October 31

Claims from practitioners registered to the above associations with service dates between **September 15 and October 31, 2017** can continue to be submitted to Manulife for reimbursement. For online claims submission, however, you will be required to attach your service receipt electronically.

World Teachers' Day – October 5th, 2017

World Teachers' Day is held annually on October 5th. This day celebrates teachers worldwide. The goal of this day is to mobilize support for teachers around the world to ensure that the needs of future generations will continue to be met by the great work that teachers do, each and every day.

In 1994, UNESCO inaugurated October 5 as World Teachers' Day to commemorate the joint UNESCO and International Labour Organization's (ILO) signing of the *Recommendations Concerning the Status of Teachers*.

On this day, please take some time with your fellow teaching colleagues to reflect on all the great work we do daily. It is easy to get up in the day-to-day grind, and the politics of teaching, but we need to remind ourselves that teachers are one of the important factors in children's lives that help them be all they can be.

If you have any concerns, please contact the Unit office at 705-733-9625 or 1 800 558 4815