

**Memo #31**

Date: February 27, 2017

To: Executive/Members

Re: **OECTA Benefits Plan Implementation**

---

**OECTA Benefits Plan Implementation**

The April 1<sup>st</sup> Participation Date involves the transition of approximately OECTA Simcoe Muskoka members.

Our current school board benefit plan coverage remains in effect until midnight on March 31<sup>st</sup>, 2017. Members should submit claims for eligible expenses incurred on or before March 31<sup>st</sup> to **Sun Life** as soon as possible. Eligible expenses incurred prior to April 1<sup>st</sup>, 2017 must be claimed from **Sun Life** within 90 days of the Participation Date.

**An additional reminder: experience with previous Waves have shown that, as of April 1<sup>st</sup>, members will, likely, be ‘locked out’ of Sun Life. Members will not be able to access any of their previous claims history – any claims history that members may wish to access or keep will have to be downloaded or printed before that date.**

The OECTA Benefits Plan replaces the Sun Life benefit plan(s) and eligible members, once enrolled, will be able to submit claims for eligible expenses incurred on and after April 1<sup>st</sup>, 2017 under the OECTA Benefits Plan.

**Welcome ‘Kits’ start to go out to OECTA members the week of March 6th.** Mailings are based on information received from school boards as of February 22nd, 2017.

‘Invitations to enroll’ emails go out via school board email between March 21st and March 31<sup>st</sup>.  
New benefit cards will be mailed to members between March 21st and March 31<sup>st</sup>.

Please note that not all members will receive an email at the same time.

If a member does not receive an email with enrolment instructions by April 1st, they should contact OTIP Benefits Services at 1-866-783-6847 or [OECTAenrolment@otip.com](mailto:OECTAenrolment@otip.com). Eligible members without a school board email address or members who are on leave will be mailed enrolment instructions.

Members have until May 1<sup>st</sup>, 2017 to complete their enrolment, but they are strongly encouraged to enroll as soon as possible, to ensure that there is no interruption in their benefits coverage.

**OECTA General Meeting – Tuesday, March 7<sup>th</sup> – Liberty North Event Centre at 5:00 pm.  
One of the Agenda Items is to discuss Benefits Transition.**

**If you have any concerns, please contact the Unit office at 705-733-9625 or 1 800 558 4815  
Thank you for sharing this information with OECTA members.**